

Eddie Baza Calvo  
Governor



**GENERAL SERVICES AGENCY**

(Ahensian Setbision Hinirat)  
Department of Administration

148 Route 1 Marine Drive, Piti, Guam 96915  
Tel: (671) 475-1707 Fax Nos: (671) 475-1727 / 475-1716

Ray Tenorio  
Lieutenant Governor

Benita A. Manglona  
Director

Anthony C. Blaz  
Deputy Director

October 29, 2013

**MEMORANDUM**

To: Hon. Judith T. Won Pat  
Speaker, 32<sup>nd</sup> Guam Legislature

From: Chief Procurement Officer

Subject: **Emergency Procurement – Certificate of Emergency**

2013 OCT 29 PM 3:03  
*MB*

Buenas yan Hafa Adai! Pursuant to the 5GCA §5215: Emergency Procurement attached is a copy of the Certificate of Emergency dated September 26, 2013, enabling the Department of Public Health & Social Services (DPHSS) to procure the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2) to ensure the continuation of Title II Nutrition Services, for the period of October 1 through November 30, 2013.

If you have any questions, please do not hesitate to contact me at 475-1710/20.

*RAH K 10/29/13*  
CLAUDIA S. ACFALLE

Attachment

32-13-921  
Office of the speaker  
Judith T. Won Pat, Ed. D.  
Date 10/29/13  
Time 12:17 PM  
Received by [Signature]

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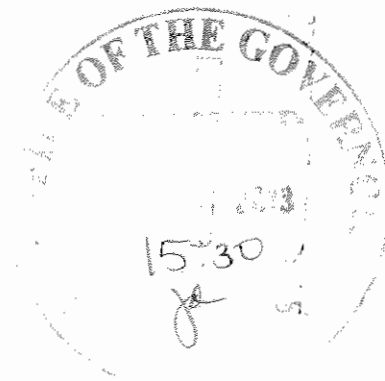
September 26, 2013

Memorandum

To: Governor of Guam

From: Chief Procurement Officer  
General Services Agency

Subject: Request for Certificate of Emergency for  
Elderly Nutrition Program and Home-Delivery Meals



Attached is a memorandum from the Director of the Department of Public Health and Social Services' Division of Senior Citizens requesting for an emergency declaration to provide continued food services; to the senior citizens for two (2) months.

One part of the program provides over seven hundred (700) hot meals a day to seniors at senior centers, while the home delivery provides over eleven hundred forty-four (1144) meals a day. For many of the seniors receiving this service, this is perhaps the one balanced meal that they will receive on any service day.

On July 30, 2013, we submitted to you the previous request for a certificate of emergency. At that time, we believed that a bid would be issued. A bid was issued; however, none of the bidders met the requirements stated in the bid. The Department is reviewing these specifications to address the issue and will provide the General Services Agency with it as soon as possible for a new bid to be processed. The new bid will continue to have a thirty (30) day transition period/

Based upon the facts provided by the Department, I, CLAUDIA S. ACFALLE, Chief Procurement Officer for the General Services Agency do certify under penalty of perjury, that a certificate of emergency is not being used solely for the purpose of avoidance of the provisions of Title 5, Guam Code Annotated, Chapter 5, the Guam Procurement law.

Request for certification for DPHSS on food service contract for seniors

*Ret H K 9/20/13*

CLAUDIA S. ACFALLE

APPROVED



SEP 27 2013

EDDIE BAZA CALVO  
GOVERNOR OF GUAM

DATE



GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUBBLEKO YAN SETBISION SUSIAT



EDDIE BAZA CALVO  
GOVERNOR

JAMES W. GILLAN  
DIRECTOR

RAY TENORIO  
LIEUTENANT GOVERNOR

SEP 25 2013

LEO G. CASIL  
DEPUTY DIRECTOR

MEMORANDUM

TO: Chief Procurement Officer, General Services Agency  
FROM: Director, Department of Public Health and Social Services  
SUBJECT: Emergency Procurement for the Elderly Nutrition Program: Congregate and Home-Delivered Meals

The Department of Public Health and Social Services (DPHSS) is seeking the General Services Agency's assistance for the Emergency Procurement of the (1) Elderly Nutrition Program (ENP), Congregate Meals (C1) component and the (2) Elderly Nutrition Program (ENP), Home-Delivered Meals (C2) component for the anticipated service period of October 1, 2013 through October 31, 2013.

Attached for the procurement activity for both ENP Congregate Meals (C1) and Home-Delivered Meals (C2) components are the following: 1) Requisitions for the Emergency Procurement for ENP C1 and ENP C2; 2) Procurement Specifications for ENP C1 and ENP C2; and 3) AG Procurement Form 014-Declaration re: Compliance with 5GCA §5150 for ENP C1 and ENP C2.

Should you have any questions, please contact Ms. Charlene D. San Nicolas, Program Coordinator at 735-7415 or 735-7421.

  
JAMES W. GILLAN  
Director

Attachments

*Handwritten notes:*  
SEP 25 2013  
11:00 AM  
11:00 AM  
11:00 AM



GOVERNMENT OF GUAM  
**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
*DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT*



**EDDIE BAZA CALVO**  
GOVERNOR

**JAMES W. GILLAN**  
DIRECTOR

**RAY TENORIO**  
LIEUTENANT GOVERNOR

**LEO G. CASIL**  
DEPUTY DIRECTOR

SEP 23 2013

**MEMORANDUM**

**TO:** Honorable Eddie Baza Calvo, Governor of Guam

**FROM:** Director, Department of Public Health and Social Services

**SUBJECT:** Request Approval for Emergency Procurement for the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2)

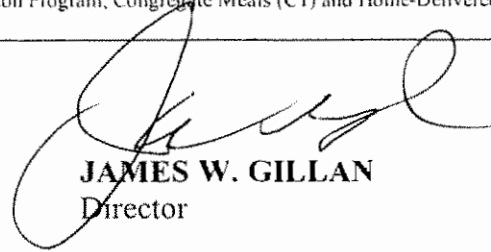
This is to request for your approval for Emergency Procurement to ensure the continuation of Title III Nutrition Services more commonly referred to as the Elderly Nutrition Program (ENP), Congregate (C1) and Home-Delivered Meals (C2) that are being provided by S.H. Enterprises, Inc. through an emergency procurement to expire on Monday, September 30, 2013.

The Elderly Nutrition Program ensures the provision of a hot, nutritious meal that provides a minimum of 33 and 1/3 percent of the current Recommended Dietary Allowance, as established by the Food and Nutrition Board of the National Academy of Sciences, National Research Council to seniors who access one of the 14 congregate meals sites or those who have been determined by our Case Management Services program to be homebound. The Congregate component or C1 of the ENP provides for approximately 780 seniors while the Home-Delivered component or C2 provides for approximately 1,180 homebound seniors, a combined total of approximately 1,960 seniors. For many seniors who access this meal service, this is perhaps the one balanced meal they will receive on any service day of this program.

The procurement of these services through an Emergency Procurement under 5 G.C.A. §5215 is necessary in order to avert a threat to the health, welfare and safety of our seniors who rely on this meal at either the 14 designated congregate sites or at their home.

The Department of Public Health and Social Services (DPH&SS), Division of Senior Citizens (DSC) is working with the General Services Agency (GSA) to procure these services through the Invitation for Bid (IFB) process.

I certify under penalty of perjury that the facts stated herein are true and that this certificate of emergency is not being used solely for the purpose of avoidance of the provisions of Title 5, Guam Code Annotated, Chapter 5, the Guam Procurement law.



**JAMES W. GILLAN**  
Director

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**APPROVED BY:**

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**EDDIE BAZA CALVO**  
Governor of Guam

Dated: \_\_\_\_\_

*cc: Claudia Acfalle, Chief Procurement Officer, General Services Agency*